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**Role profile for the appointment of  
Freelance Learning Leaders**

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<b>ACCOUNTABLE TO:</b>	Operations Manager
<b>LOCATION:</b>	Cogges Manor Farm, Witney, Oxfordshire
<b>RATE:</b>	£10 per hour
<b>HOURS:</b>	Variable and flexible. This will be term time only but days will depend on school bookings.

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**JOB SUMMARY:**

The primary role of Freelance Learning Leaders is to deliver the formal learning programme onsite at Cogges Manor Farm. You will be responsible for the safety, enjoyment and learning of School groups whilst onsite at Cogges Manor Farm, ensuring that they receive a high quality learning experience and that they are invited to provide feedback to benefit and develop further programming.

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**KEY RESULT AREAS:**

*Delivery of education programmes*

- Welcome school groups onto site, and help orientate them, e.g. by showing them toilets, where to leave bags, where to eat lunches.
- Deliver specially designed education activities including baking, planting, making a shelter, building a fire etc.
- Make links, where appropriate, to the National Curriculum.
- Interpret the site and its history for school groups.
- Take on the role of a historic character (this may involve dressing in replica costumes).
- Support the development of new programmes and improve the knowledge of the history of the site through independent research.
- Provide feedback and help to develop and improve programmes based on the experience of delivery.
- Encourage teacher and pupil feedback on the programme.

### *Other*

- Set up activities on the day of a school visit.
- Report any resource requirements to the Operations Manager.
- Ensure that the toilets and site are tidy at the end of a school visit, and clean the toilets and tidy the site if necessary.
- Any other duties consistent with the role.

## **KNOWLEDGE, SKILLS AND EXPERIENCE**

### Essential

- Genuine interest in and commitment to the Trust's goals and values.
- Genuine interest in the educational and learning opportunities that Cogges Manor Farm offers
- Experience of working with children particularly KS1 and KS2
- Flexibility in time commitment and ability to work Term Time.
- Ability to use own initiative
- Knowledge of the National Curriculum
- Adaptable and flexible approach
- Ability to control a group
- Excellent written and oral communication skills.

### Desirable

- Attention to detail
  - Experience of teaching, guiding or leading groups of children
  - Interest in heritage, education or acting
  - Current CRB.
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